

## Guidelines for Multi-year Grants

Thank you for your interest in applying for a grant from the Central Okanagan Foundation. Please review the information below **PRIOR** to completing a grant application.

### What Areas do We Fund?

The Central Okanagan Foundation supports registered charities within the Central Okanagan including Lake Country, Kelowna, West Kelowna and Peachland in the following areas.

- Arts & Culture
- Heritage & Historical
- The Environment
- Animal Welfare
- Children, Youth & Family
- Education
- Health & Community Services
- Global Initiatives (must have local involvement and / or local benefits)

### Key Goals of the Multi-Year Grant Program:

- To support day to day operations (up to three consecutive years).
- To support new and unique initiatives through the development phase (up to three consecutive years).
- To support organizations with sound fiscal management and diversified sources of revenue.

### The Grant Application Process:

**DEADLINE:** 3:30 pm on May 1<sup>st</sup>

Or the closest working day after the 1<sup>st</sup>.

**Applications received after this deadline will not be accepted.**

### NOTIFICATIONS:

All organizations will be notified of the status of their application when board approval is received, approximately six to eight weeks after the grant application deadline.

### Eligibility:

- Registered charities only
- Operating funds
- Requests up to **\$15,000** a year for two or three years
- Multi – year funding is available twice in a ten year period. Funding is held with the organization for a 12 month period (June to June)

## Ineligibility:

- Retroactive funding
- Debt retirement, reserves and mortgage pay-downs
- Activities of religious organizations that primarily serves their membership and / or for direct religious purposes
- School construction, including playground equipment
- Annual fund drives
- Third party funding
- Improvements or additions to land or property which might revert to private ownership
- Funds are not to be used for (post-secondary) institutional overhead/administration fees

We encourage applicants to **contact, Director of Grants & Community Initiatives, Cheryl Miller at 250-861-6160** to discuss your application prior to submission.

## Some Things You Should Know:

All submitted materials become the property of the Central Okanagan Foundation. By submitting an application, you consent to acknowledge the Central Okanagan Foundation may share information about your application and/or your organization on our website and with media, our staff and donors.

- The Central Okanagan Foundation's constitution states that applications that occur within the present boundaries of School District #23 are given first priority. These boundaries are roughly from Lake Country in the north through to Peachland in the south.
- Only organizations that hold a current Revenue Canada Registration # are eligible for multi-year funding. Multi-year applications will not be accepted from organizations who need an intermediary agency.
- The Central Okanagan Foundation encourages applicants to locate other funding sources.