

Kelowna Community Advisory Board on Homelessness Minutes

DATE: April 18,2019

Chair: Randy Benson

Minutes Recorder: Madelyn DeGruchy, COF

COMMITTEE MEMBERSHIP

P = Present, A = Absent, R = Regrets

	SECTOR REPRESENTATIVE:	NAME:	ORGANIZATION:
P	Chair	Randy Benson	Kelowna's Gospel Mission
P	Funder	Jude Brunt	United Way-Southern Interior BC
R	Rehabilitation	Mona Hennenfent	Brain Trust Canada
R	Housing / Shelter	Liz Talbott	NOW Canada
-	Provincial Government/Youth	<i>vacant</i>	<i>vacant</i>
P	Aboriginal	Tina Larouche	Ki-Low-Na Friendship Society
P	Education	Phil Bond	UBC Okanagan
A	Provincial Government/Health	Sandra Robertson	Interior Health Authority
R	Mental Health/Housing	Mike Gawliuk	Canadian Mental Health Association
P	Faith	Don Richmond	Evangel Church
-	Corrections	<i>vacant</i>	<i>vacant</i>
P	Diversity/Community Information/Volunteerism	Ellen Boelcke	KCR-Community Resources
P	Provincial Government/Housing	Nanette Drobot	BC Housing
R	Front Line Youth	Diane Entwistle	Okanagan Boys & Girls Clubs
P	Municipal Government	Sue Wheeler	City of Kelowna
-	Provincial Government/Income Assistance	<i>vacant</i>	Ministry of Social Development and Social Innovation
Non-Voting Members:			
P	Central Okanagan Foundation	Cheryl Miller	Community Entity/Foundation / Funder
P	Central Okanagan Foundation	Mia Burgess	Community Entity/Foundation / Funder
P	Service Canada	Wayne Ackerman	Service Canada/Federal Government
R	Service Canada	Lisa McHaffie	Service Canada/Federal Government
Alternates:			
P	Front Line Youth	Sarah Mackinnon	Okanagan Boys & Girls Clubs
Guests:			
P	Backbone and Coordination	Gaelene Askeland	Central Okanagan Journey Home Society

MINUTES DISTRIBUTION

- CAB-H Members, Steven Fuhr, MP

Meeting called to order at 10:07 am

AGENDA ITEM

1. Welcome to New Members, Guests, Introductions –Randy

- OK to record meeting for minute recorder accuracy
- Randy provided land acknowledgment

2. Approval of April 18, 2019 Agenda and January 24, 2019 Minutes – Randy

- **Motion for approval of April 18, 2019 agenda: Randy; Seconded: Ellen**
- Wayne: addition of Service Canada update as 4 a) in the April 18, 2019 agenda
- Location on agenda changed to the Central Okanagan Foundation boardroom
- **Motion to approve January 24, 2019 minutes: Phil; Seconded: Don**

3. Central Okanagan Journey Home Society Update – Gaelene

- Gaelene started as Executive Director of Central Okanagan Journey Home Society (COJHS) on February 1st
- COJHS board held two meetings in two months
- Five board members from the transition team, everyone else is new
- This means board education is needed
- Members are split in to sub-committees that are figuring out who they are and what they want to do
- 12 voting and seven ex-officio board members
- Lived experience circle has regenerated and will decide who to put forward as voting member on the COJHS board
- COJHS Office space is coming together: 1447 Ellis Street, second floor
- Saran is systems planner
- Saran has taken the month to train and plan future communications to identify gaps in housing
- Gaelene has been spending time at City Hall, made first connection with City Council
- Journey Home strategy established a five year plan
- Gaelene attended the CHRA conference sponsored in part by CMHC, which provided information on Reaching Home
- No questions for Gaelene

4. Community Entity Update –Mia

Service Canada update –Wayne

- Employment Social Development Canada (ESDC) is adding four to six Designated Communities country wide
- Initial assessment has taken place for the applications that were submitted
- British Columbia has 8 applicants, Alberta has 4, none from Saskatchewan, Manitoba, or the Territories
- Next step is provincial consultations - timelines are Spring of 2019, initial assessment done on time
- Wayne is currently not at liberty to identify the short-listed communities
- New Community Entity Agreements started April 1st

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- Kelowna- ESDC has a five year agreement with Central Okanagan Foundation as the Community Entity for the Designated Community funding stream and a one year agreement as the Community Entity to deliver the Indigenous Homelessness stream
- ESDC consultations with Indigenous communities will take place in spring 2019 to determine whether an Indigenous-led organization would like to become the Community Entity for the Indigenous Homelessness stream-this is happening across Canada
- Community Capacity and Innovation (CCI) funding can be used for community planning, Point-in-Time counts, do not know how much or when this funding will be available
- CCI will be delivered through Designated Community Entity funding agreements and priorities will be set by the CAB-H
- Across Canada, three Community Entity's signed for one year to continue as Community Entity (does not pertain to Kelowna)
- Question: What about additional CCI funds? What do communities do with them?
- Wayne: CCI funds would be added to Designated Community Entity agreement via an amendment and the CAB-H will set priorities for the funding

Community Entity Update-Mia

- The first trilateral meeting in Vancouver took place March 26th, it was the first of many conversations
- Thanks Gaelene for the update regarding COJHS
- Mia has attended two COJHS board meetings and will continue as a member of the coordination and collective efforts sub-committee
- Only three CAB-H meetings set for this year; we will likely need more due to decisions needed regarding Reaching Home, especially around funding, CCI funds, community projects, changes to the CAB-H structure, and project approval in the Fall or Winter
- Membership sub-committee formed at the last CAB-H meeting
- Thanks to Mona, Sue, Mike, Ali, Tina, and Don for being part of this sub-committee
- First meeting will be on May 8th at COF
- Purpose of this sub-committee is to review CAB-H membership, determine strategies to fill membership gaps, and to review and amend the terms of reference to reflect Reaching Home recommendations
- We need for a volunteer to Chair the meetings
- Likely planning can be done in a couple meetings if everyone comes prepared
- **Tina/ Ali will chair membership sub-committee meeting**
- Mia will start the Reaching Home Call for Proposals process in early fall 2019
- The CAB-H needs to determine the activity areas for the Designated Communities funding as soon as possible, as this informs the Call for Proposals
- Need to strike a CAB-H community plan sub-committee
- Reaching Home community plan template is not yet available-need to see community plan first
- CAB-H members needed to strike a community plan sub-committee to set activity areas to be funded, as soon as community plan template is available
- Recommendations from the community plan sub-committee will be brought back to broader CAB-H for discussion and approval

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- Same process from 2014, standard practice to set priorities for funding
- Wayne: Housing First conference in 2013 was followed up with online survey to community to seek their input as part of setting funding priorities
- The CAB-H could start thinking about methods to connect with the broader community
- Sue: CAB-H motioned previously to align with COJHS
- Everything about Reaching Home is in the early stages
- Mia's update is an introduction to Reaching Home
- Conversations will need to be had in the future between the Community Entity, CAB-H and COJHS to discuss alignment
- Mia sent out Reaching Home directives; Reaching Home presentation is an overview as they are very detailed

Reaching Home Presentation

- Housing First investment targets removed under Reaching Home
- Housing First projects are still eligible and encouraged; removing targets provides communities with more flexibility to meet local needs
- Outcomes-based approach to reduce homelessness by 50% in Canada
- Coordinated Access introduced under Reaching Home- communities have three years to introduce this system
- OrgCode developed tools that will be released to community to support Coordinated Access implementation
- Designated Communities are required to build an appropriate governance operating model that provides leadership in planning and implementation and ongoing management of CA
- In some communities the Community Entity is responsible for delivering coordinated access but as COJHS is the backbone agency responsible for system planning, coordinated access work should be situated in the COJHS as backbone
- Need to have more conversations about this as we learn more about Reaching Home requirements
- Homeless Individuals and Families Information System (HIFIS) 4.0 will be mandatory for Designated Communities
- Designated Communities Funding Stream has new agreements in place for April 1, 2019 – March 31, 2024 in Kelowna.
- The Community Entity is responsible for the 2020 Point-In-Time count
- Community Entity's will be required to use Designated Community sub-project funding to deliver the 2020 PiT Count
- ESDC and Service Canada will consult with Indigenous communities regarding the Indigenous homelessness funding streams
- Currently there are two BC communities with separate Community Entities for Aboriginal Homelessness and Designated Communities.
- If this happens in Kelowna, each CE will have a separate CAB-H and Community Entity's will have to align their work
- Community Capacity and Innovation funds – As mentioned we don't know when we will receive this

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funding and we don't know how much will be available

- 2019-2020 Transitional Year: funded projects approved by CAB-H to continue until March 31, 2020 (see October 2018 CAB-H minutes for more information)
- Canadian Mental Health Association – Kelowna \$224,523 (P1)
- New Opportunities for Women - Canada Society \$136,705 (P2)
- Okanagan Boys and Girls Clubs: \$122,400 (P2)
- Kelowna's Gospel Mission: \$77,679 (P2)
- Ki-Low-Na Friendship Society: \$198,461 (P2)*Aboriginal Homelessness stream
- 2019-2024 funding for Kelowna under Designated Communities:
 - **2019-2020 (transition year)**
\$561,307 allocated **\$34,254 remaining**
 - **2020-2021**
\$595,561
 - **2021-2022**
\$655,820
 - **2022-2023**
\$655,820
 - **2023-2024**
\$655,820
 - **Total = \$ 3,158,582**

Community Plan Working Committee

- Should take approximately 2-3 meetings
- Gaelene will connect with the Lived Experience Circle to determine a member who can sit on the community plan sub-committee
- As the Lived Experience person is not a current member of the CAB-H, CAB-H must motion to have them on the community plan sub-committee
- Gaelene will recommend a member from the Journey Home Lived Experience Circle to Mia
- Mia will meet with recommended person ahead of time to prepare them for the committee meeting

Motion: CAB-H will ask one representative from the Journey Home Lived Experience Circle to be on the CAB-H community plan sub-committee: Randy; Seconded: Jude.

Motion: CAB-H community plan subcommittee will be struck to recommend community plan activity areas to the CAB-H under Reaching Home. The following CAB-H members will form the CAB-H community plan subcommittee: Sue, Gaelene, Diane (Sarah alternate CAB-H member), Nanette, Tina (Ali alternate CAB-H member) and one Journey Home Lived Experience Circle committee member. Mia will provide support throughout the process. Ellen; Seconded; Don.

2020 Point-in-Time Count

- Point-in-Time Count hiring needs to happen in spring 2019
- Point-in-Time Count must be conducted between March 1 and April 30, 2020.
- ESDC is no longer giving CE's additional PiT funding because the Designated Community stream received

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an increase in fiscal years 2019-2024

- Communities are expected to utilize Designated Communities stream sub-project funds
- This was confirmed to Community Entities at the January 2019 Reaching Home briefing in Ottawa
- The methodology for the count must adhere to the national Point-in-Time count methodology as prescribed by Canada, including common national survey questions
- BC Community Entities will meet with BC Housing to plan how to align counts however, core methodology will remain same as 2016 and 2018 as this is determined by ESDC
- Could be opportunities to add additional provincial questions
- Central Okanagan Foundation requests that the CAB-H approve the Central Okanagan Foundation to utilize **\$34,254** for 2020 Pit Count
- THE past two counts cost approximately \$46,000 to deliver but the Central Okanagan Foundation will make the smaller budget work; Central Okanagan Foundation saved supplies from the previous counts and will contribute in-kind for the participant honorariums
- Majority funds are used for wages of the PIT coordinator and Indigenous Engagement coordinator
- Wayne: Central Okanagan Foundation will have to enter into an MOU for the fund

Motion: CAB-H approves the Central Okanagan Foundation to utilize \$34,254 under the 2019-2020 Designated Community funding stream to deliver the 2020 Pit Count in accordance with the Community Entity agreement with ESDC. Phil: Seconded; Tina

5. CAB-H Membership Vote – Phil

- Randy, Ellen and Gaelene stepped excused themselves from the room ahead of discussions
- Phil chaired this section of the meeting

Motion: Ellen Boelcke will be the CAB-H chair for 1 year. Phil; Seconded: June.

Motion: Randy Benson will be the CAB-H vice-chair. Don; Seconded: Tina

Motion: Gaelene Askeland will join the CAB-H as a member representing coordination and the backbone agency. Nanette; Seconded: Sarah

- CAB-H sector names may change when the membership sub-committee reviews membership

6. Round Table – All

- Jude: Penticton invited guest speaker Ian DeJong from OrgCode to present about responses to homelessness on Tuesday and Wednesday this week
- Jude will re-send the invite/information regarding Ian DeJong from OrgCode previously circulated to CAB-H by Mia
- Tina: Indigenous low-income housing is a month and a half away from breaking ground – 39 units
 - Price point is subsidized (rent geared to income)
- Sue: Kelowna one of five communities that contributed to making zero count
 - Lived experience circle supported this work – Kelowna contribute to functional zero work
 - Kelowna contributions helped to redefine functional zero framework

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- Concept of importance of community and sense of belonging is embedded
- New framework will be released soon
- Community and sense of belonging came from lived experience and influenced at national level work coming out relatively soon

6. Adjournment – Ellen

NEXT MEETING

July 25, 2019

10 am-12 pm

i spa-us ki-low-na: 1745 Chapman Pl