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| **Kelowna Community Advisory Board on Homelessness Minutes** DATE: May 19,2016Chair: Randy BensonMinutes Recorder: Mia Burgess, COF  |
| **COMMITTEE MEMBERSHIP**P = Present, A = Absent, R = Regrets |
|  | **SECTOR REPRESENTATIVE:** | **NAME:** | **ORGANIZATION:** |
| P | Chair | Randy Benson | Kelowna Gospel Mission |
| P | Vice Chair | Avril Paice | Student  |
| P | Rehabilitation | Laurie Denton | Brain Trust Canada-Kelowna Branch |
| P | Housing / Shelter | Liz Talbott | NOW Canada |
| R | Provincial Government/Youth | David Hentschel | Ministry of Children & Family Development |
| R | Aboriginal | Cam Martin | Ki-Low-Na Friendship Centre |
| P | Education | Phil Bond | UBC Okanagan |
| P | Provincial Government/Health | Sandra Robertson | Interior Health Authority |
| R | Mental Health/Housing | Mike Gawliuk | Canadian Mental Health Association |
| R | Faith | Don Richmond | Evangel Church |
| P | Community / Funder | Ian Gerbrandt | United Way |
| R | Corrections | Tracy Davidson | Kelowna Parole  |
| P | Front Line Youth | Diane Entwistle | Okanagan Boys & Girls Clubs |
| R | Diversity/Community Information/Volunteerism | Ellen Boelcke | Kelowna Community Resources |
| P | Provincial Government / Housing | Nanette Drobot | BC Housing |
| P | Municipal Government | Louise Roberts | City of Kelowna |
|  **Non-Voting Members:** |  |  |
| P | Community Entity/Foundation / Community Funder | Cheryl Miller | Central Okanagan Foundation |
| P | Community Entity/Foundation / Community Funder | Mia Burgess | Central Okanagan Foundation |
| P | Federal Government | Wayne Ackerman | Service Canada |
|  | Federal Government | Lisa McHaffie | Service Canada |
|  | **Guests:** |  |  |
| P | Corrections  | Samantha Proffitt | Kelowna Parole |

**MINUTES DISTRIBUTION**

* **CAB-H Members, Steven Fuhr, MP**

**Meeting called to order at 10:15 am**

| **AGENDA ITEM** |  **ACTION** |
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| **1. Welcome to new members and guests and Introductions – Randy** |  |
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| **2. Approval of May, 2016 Agenda and March, 2016 Minutes –Randy** |  |
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| **3. Sector update- Provincial Government/Housing-Nanette** |  |
| BC Housing issued a call for Expressions of Interest (EOI) to partner with municipalities, non-profit housing providers, community groups and the private sector to facilitate the creation of affordable rental housing for low-to moderate-income households in communities across British Columbia. The EOI call is for the first year of the [Provincial Investment In Affordable Housing](http://www.bchousing.org/Initiatives/Creating/PIAH) program. Projects will be announced in the fall.The EOI is seeking to generate ideas for projects. There are no operating funds available under this EOI call. Organizations are required to generate funds via income paid by renters.A web-ex session will be available to build capacity and ensure comprehensive proposals are submitted. **Vulnerability Assessment Tool (VAT) update:** * Standardized assessment tool used to identify client vulnerability
* Community training was offered by BC Housing last fall
* VAT training will be offered again in Kelowna at the end of June
* Janet Bertrand has been working with organizations to implement the VAT
* JHS and CMHA developed a common intake assessment tool
* Kelowna sent a staff member to Vancouver to participate in a VAT ‘train the trainer’ meeting

**Additional updates:** * Pleasantville development and Central Green are progressing
* SAFER subsidies are available for seniors
* Society of Hope is offering bedrooms below $700
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| **4. CE update** |  |
| **Approved sub-project update*** 2 year contracts were signed for Priority 2 projects for years 2015-2017. CMHA, KFS, OBGC and NOW Canada received Priority 2 funding
* CMHA receives funding under Priority 1 for 2016-2017
* All HERIN documents and Q4 reports have been submitted to me. I’ve inputted the data into the Results Reporting On Line database

**Next HPS CFP*** CFP will be live in early August and will run for 6 weeks
* Info session will be delivered one week after CFP opens
* CFP will allocate final 2 years of HPS funding in our contract 2017-2019
* 40% P1 HF, 60% P2, as outlined in the Community Plan

**Community Plan (CP) Update** * I will be write/submit a CP update to ESDC
* The 2016 Federal Budget will allocate 111.8 million dollars for 2016-2017 and 2017-2018 in Canada
* This funding will be included in the Community Plan update
* We will need to put together a sub-committee to determine how the additional funding will be used
* We don’t yet know how much money Kelowna will receive or when the money will be available

**PiT Count:*** Thanks again to everyone who assisted with the count
* JHS Vernon staff contacted me about the PiT Count. Potential to use for Vernon, I shared our surveys and links to ESDC and the COH toolkit.
* FAQ sheet : copies sent to everyone via email, copies available today as well

**Service Mapping Project:*** The Research Team is going to be recruiting some participants through the CAB-H to take part in a case study of best practices titled, ‘**Mapping for Change** - **Enhancing Information Exchange and Collaboration Through Geoweb Technology’**
* The focus is on the end users of this database, which is broader than exclusively for service providers
* Participants will be invited to attend a focus group, which is coming up soon (expected in June during the week of the 20th-26th)
* Participants will be asked to share their thoughts and experiences with the research team
* **The information shared will help determine how/in what ways geospatial technology can improve collaboration/coordination and informational exchange among homelessness stakeholders.**
* The research team will work closely with the CAB-H in all aspects of the project.
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| **5. Priorities for future direction of the CAB-H-Avril and Mia** |  |
| **Avril:**CAB-H needs to determine for 2017:* How frequently we want to meet
* Set CAB-H goals for 2017: Does the CAB-H want to be a project approval committee only, or continue to take on smaller projects in addition to project approval activities
* Should we scale back the CAB-H to include members that are not conflicted out of voting for project approval duties?
* What is CAB-H’s role in the community given the new City of Kelowna Social Development Manager position?

The CAB-H will elect co-vice chairs in September, 2016 (Avril will resign in September, 2016). The Executive CAB-H plays a supportive role to the CE.In 2015 the CAB-H held sub-committee meetings for the purpose of determining the future direction of the CAB-H. Michelle at IHA facilitated the meetings. Priorities were set and the CAB-H has done a great job on achieving the goals. **Mia provided a follow up on 2015 CAB-H goals:**

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| ***Develop a Funding and Service Delivery Map**** Housing snapshot **Completed - January, 2016**
* Service mapping partnership project: formed for the purpose of creating a real-time, accessible and searchable database that documents housing and shelter services for the homeless in Kelowna. **Completion date -ongoing**

***Improve public communication and education**** The housing snapshot **was sent out to CAB-H members and added to the COF website Completed - January, 2016**
* The dissemination of the results of the 2016 Point-in-Time (homelessness) count undertaken by the Central Okanagan Foundation **Completed -March, 2016**
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| ***Improve coordination and connections with stakeholders and partners**** Revision of the CAB-H Terms of Reference to clearly define the roles and responsibilities of CAB-H sector representatives **Completed March, 2016**
* Continued efforts of CAB-H sector representatives to exchange information with their sectors and the CAB-H **Completion date -Ongoing**
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| ***Develop homelessness data, definition and facts**** The Central Okanagan Foundation coordinated the 2016 Point-in-Time (homelessness) Count, which provides baseline data, definitions and facts about homelessness in Kelowna **Completion date-February 24, 2016**
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| **6. Membership vote-Randy** |  |
| Sarah Martin and Laurie Denton were voted into the CAB-H for sector seats: Aboriginal and Rehabilitation, respectively. Sarah: was the Aboriginal Engagement Coordinator for the PiT Count. She graduated from UBC-O and has conducted research projects in the Aboriginal Community.Laurie: Has worked at Brain Trust Kelowna for 17 years. She is the acting CEO at Brain Trust. Laurie has experience working with people who are chronically homeless and brain injured.  | Motion to accept Sarah and Laurie: Phil and Diane |
| **6. Adjournment – Randy** |
| **NEXT MEETING:****July, 14, 2016****1633 Richter street****OBCG Youth Cafe** |