



— CENTRAL OKANAGAN —
FOUNDATION

empowering generations to give.

Information Session

- Grant Application Process
 - Intake Deadlines
 - Timelines
 - Grant Review Committees
- Eligibility & Ineligibility
- Completing a grant application
- Online Application Portal

Intake Deadlines

- PROJECT GRANTS: October 1st
- MULTI-YEAR GRANTS: May 1st

Or the closest working day after the 1st

Friday, May 1.2026

3:30 pm

- Applications received after the deadline will not be accepted

Timelines

Deadline	Review & Adjudication	Notification	Final Report
May 1, 2026	Mid June	End of June	June 2027
October 1, 2026	Early November	End of November	Nov. 2027

Grant Review Committees

Two Grant Review Committees:

1. Arts & Culture; Heritage & Historical; Animal Welfare, and Environment
2. Health & Community Services; Education; Children, Youth & Family, and Global Initiatives

Project vs Multi-Year Grants

Project Grants	Multi-Year Operational Grants
Up to 12 months	2-3 years; 1 year funding not available
No operating expenses, but it will cover admin fees	Operating expenses only
Up to \$15,000	\$15,000/ per year for 2-3 years i.e. up to \$30,000 - \$45,000

Can apply for either a project OR a multi-year grant

Multi-Year Operational

- **Operational funding:** expenses associated with administering a business or organization on a day-to-day basis.
- Operating costs include both fixed (lease, rent on a building) and variable (materials directly related to program activities).

Multi-Year Eligibility

- MUST be a charity with a current Revenue Canada Charitable Registration number (BIN – Business Identification Number)
 - Intermediary agencies are not eligible for the multi-year grants
- Projects within School District #23 boundaries are given first priority (Lake Country to Peachland)

Multi-Year Ineligibility

- Retroactive funding
- Debt retirement, reserves and mortgage pay-downs
- Activities of an organization that primarily serves their membership and/or for direct religious or political purposes
- School construction (including playground equipment)
- Annual fund drives
- Requests for improvements/additions to land, or property, which might revert to private ownership

Multi Year Funding

- Received a three multi-year grant in 2023, the award timeline that you are considered to be holding funds is:
 - Year 1: June 2023 – June 2024
 - Year 2: June 2024 -- June 2025
 - Year 3: June 2025 – June 2026
- You can next apply in either Fall 2026 (project) or Spring 2027 (multiyear)



Successful MULTI-YEAR grant recipients will submit a Progress Report including a revised comparative budget before receiving the 2nd and 3rd year disbursements.

- If you are successful with a 2026 MULTI-YEAR grant application, then the following year, you will be required to submit:
 - 1st year grant progress report through the online portal
 - 2026 year end actuals
 - 2027 Budget

Project Grant Eligibility

- Applicant is a charity with a current Revenue Canada Charitable Registration number (BIN – Business Identification Number)
- If your organization is a nonprofit, an intermediary is required
 - The intermediary must share similar values/purposes as the charity (A library would not be an acceptable intermediary for a little league baseball team)

Project Eligibility Cont'd

- Projects within School District #23 boundaries are given first priority (Lake Country to Peachland)
- Eligible for funding for the *same project* twice in a five-year period
- The previous year's Central Okanagan Foundation funded project, initiative or program enhancement must be complete and project evaluation submitted prior to submitting a new application
- Neglect of submission of any project evaluation may affect future grant recommendations from the Central Okanagan Foundation

Project Ineligibility

- **An organization's core or operating expenses**
 - i.e. an annual event or performance
- **Ongoing / annual contractor's fees**
- Retroactive funding
- Debt retirement, reserves and mortgage pay-downs
- Activities of an organization that primarily serves their membership and/or for direct religious or political purposes
- School construction (including playground equipment)
- Annual fund drives
- Requests for improvements/additions to land, or property, which might revert to private ownership

Assessment Tool

- Full assessment tool posted on the Central Okanagan Foundation [website](#)
- Results from the assessment tool serve as a starting point for committee discussion

Completing a Grant Application

- Read the guidelines first
- Review the assessment tool
- Please answer the questions clearly and completely
- Ask for what you need, but do not exaggerate numbers or services etc.
- Have someone not familiar with the organization or the project read the grant for clarity

Online Application

- The Central Okanagan Foundation has implemented an online granting process:

[Logon Page - Grant Lifecycle Manager \(grantinterface.ca\)](http://grantinterface.ca)

Questions?

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