

Spring 2026

Central Okanagan Foundation

Organization Information

Mission and mandate of your organization?*

Character Limit: 1000

Number of full time employees*

(Last Fiscal Year)

Character Limit: 4

Number of part time employees (under 30 hrs/wk)*

(Last Fiscal Year)

Character Limit: 4

Number of volunteers*

(Last Fiscal Year)

Character Limit: 7

Number of volunteer hours*

(Last Fiscal Year)

Character Limit: 7

Provide an outline of your programs and services and how they are relevant to our community.*

Character Limit: 2000

How does your organization benefit residents of the Central Okanagan?*

Character Limit: 1000

How does your organization partner with and/or support equity deserving groups?

Equity deserving groups include, among others: • Indigenous Peoples • Black and People of Colour • Women • 2SLGBTQ+ communities • People with Diverse Abilities • Newcomers (immigrants and refugees who have landed in the past 5 years) • Seniors (65+)

Character Limit: 3000

Is your organization operating at a deficit?*

Choices

Yes

No

Deficit Information

Deficit Information

If your organization is operating in a deficit position please explain why and provide evidence of the organization's plan of action to remedy the situation.

Character Limit: 1200

Upload relevant board minutes regarding the deficit

File Size Limit: 3 MB

Application Type

Application Name*

Character Limit: 100

Are you applying for a project or multi-year grant?*

Project Grants: up to 12 months

Multi-Year Grants: 2-3 years

Choices

Multi-Year

Funding Request Details-Multi Year

Total Amount Requested*

Maximum \$45,000

Character Limit: 20

The total requested amount for year 1, year 2 and year 3 must equal the **Total Amount Requested*** above. The maximum amount per year is \$15,000.

Year 1 request*

Character Limit: 20

Year 2 Request*

Character Limit: 20

Year 3 Request

Character Limit: 20

How does your request align with the multi-year goals listed in the guidelines?*

Character Limit: 2000

Identify the need for the funding and the impact the funding will have on your organization.*

Character Limit: 2000

If your request is for a specific initiative/program, what is the sustainability plan?*

Character Limit: 1000

How will you measure and evaluate the effectiveness and/or impact of this grant?*

Please include both output and outcomes for your organization's overall operations.

Output: What is produced?

Outcomes: The changes or benefits that will result.

Impact may go beyond money spent or number of people.

Character Limit: 1500

Partnerships and/or collaborations*

Please describe your organization's major partnerships, collaborators, and/or stakeholders in your overall operation. If you do not have a relationship with a group that offers the same or similar services, explain why not. Do not list donors, funders or sponsors.

Character Limit: 1200

If your request is not fully funded how would you adapt?*

The Central Okanagan Foundation may not have the financial resources to fund this request in full and may consider partial funding. Describe how you would adapt to a smaller budget including other sources of funding, budget priorities or program adaptations.

Character Limit: 1000

Multi Year Budget

Please visit our website to download the Multi-Year Budget Template. Once you have completed the budget, please upload it below.

If your multi year application is for a specific initiative/program your budget should reflect only that initiative/program. If your multi year application is for general operating, your budget should reflect the organization's overall operating budget.

Include the current request to the Central Okanagan Foundation as part of the comparative budget.

Successful multi year applicants will be required to submit the following before receiving the 2nd and 3rd year disbursements for each subsequent year of the initial grant award:

- A progress report for the current year and
- budget actuals to date and proposed budget for the following fiscal year
- Audited/official financial statements for the past fiscal year

Tip: Delete categories that are not relevant to your organization in order to accommodate categories better suited to your organization's budget.

Completed Multi-Year Budget*

File Size Limit: 1 MB

Additional Budget Information

Is there any additional information about your budget that you would like to provide?

Character Limit: 2500

Supporting Documents

The following documents can be uploaded below:

1. A minimum of one (1) to a maximum of three (3) letters of support indicating:
 - formalized partnerships and/or collaboration with other agencies and groups.
 - letters from any organization offering the same or similar service indicating how you're meeting needs in the community differently. The letter must describe the value your project/program adds or, how the programs work together to add impact to the community.
 - the need within the Central Okanagan community (participants, volunteers or other beneficiaries)
2. Three (3) quotes are required for each purchase of equipment, supplies, consultants, production costs or capital expenditures funded through this grant.
3. Financial Statements for the last complete fiscal year
4. List of current Board of Directors

Letter of Support-1*

File Size Limit: 2 MB

Letter of Support- 2

File Size Limit: 2 MB

Letter of Support- 3

File Size Limit: 2 MB

Quote-1

File Size Limit: 1 MB

Quote-2

File Size Limit: 1 MB

Quote-3

File Size Limit: 1 MB

Financial Statements*

File Size Limit: 3 MB

Additional Financial Information

Is there any additional information about your financial statements that you would like to provide?

Character Limit: 2500

Board of Directors list*

File Size Limit: 1 MB

Authorization/Verification*

Please visit our website to download the Authorization Template. Once complete, please upload it below.

File Size Limit: 1 MB

Acknowledgement

Where will your organization, if granted funds, acknowledge the contribution from the foundation?*

Please select all that apply.

Choices

Website

Newsletter

Social Media

Media

Event

Other (please describe below)

Please describe any additional acknowledgement you will provide

Character Limit: 500

